



# Career Opportunity

## Service Writer, Blumenort

### Role Summary

The Service Writer acts as the liaison between our customers and service technicians and will provide outstanding customer service by answering calls from customers, ascertaining equipment performance problems, scheduling timely service and repair to resolve customer issues, and prepare work orders and invoices once service work is complete. This position requires a personable attitude, excellent communication and organizational skills.

### Desired Skills

- Minimum Grade 12 education or GED equivalent
- Demonstrated knowledge of agricultural equipment and related environments and working conditions; previous experience in the agriculture industry is preferred
- Mechanical aptitude
- Excellent communication skills with a strong sense of customer service
- Proficient working knowledge of windows-based computer programs and MS Office
- Ability to perform in stressful situations
- Excellent interpersonal and team player skills
- Good decision-making, analytical and problem-solving skills
- Good organizational, time management and prioritizing skills
- Excellent attention to detail

If you are interested in this position and meet the above criteria, please submit your resume in confidence to [careers@pennerfarmservice.com](mailto:careers@pennerfarmservice.com) by January 31, 2024.